



**VICENZA COMMUNITY CLUB
SCHOLARSHIP APPLICATION
SPRING 2023**

VICENZA HIGH SCHOOL SENIORS

Vicenza High School Seniors Vicenza Community Club (VCC) Scholarship Requirements

PURPOSE

To promote and reward outstanding VHS Seniors who exhibit exceptional scholastic achievement and community service involvement. Scholarship awards are intended to help pay for college tuition, room and board, and education related-expenses.

A. ELIGIBILITY CRITERIA

- a. Applicant must be a Vicenza High School Senior, Class of 2023 who has applied for admission to an accredited College, University, or Vocational Training School.
- b. Applicant must be a dependent of a DoD employee or an I.D. cardholder in the local community who is a current VCC Member.
- c. Applicants receiving a full-ride Tuition and Room/Board Scholarship are **ineligible** to receive a VCC Scholarship Award. This includes students attending a full-ride U.S. Military Academy.
- d. Applicant must plan to attend a U.S accredited four year college/university or technical school and be enrolled as a full time student for the upcoming Fall 2023-2024 school year.
- e. Applicants must submit a valid application. A valid application is a complete application as outlined in this packet (Please see Part D. How to fill out this application and Part E. application checklist on page 5). Applications must be submitted via email in the form of one document to:

Mrs. Stephanie Grady
VCC Scholarship Chair
scholarships@vccitaly.org

- f. Recipients of a full scholarship are not eligible. If you are selected for an appointment for a full scholarship after the VCC Scholarship is awarded, monies will revert back to the VCC Welfare Fund.
- g. Applicants who are awarded a scholarship must verify their eligibility by showing their Military I.D.
- h. Applicant must have volunteered for a minimum of 10 hours in the Vicenza Military Community in the last 12 months. Proof of volunteer hours must be provided.

B. HOW TO APPLY

Incomplete applications will be considered invalid and will not be accepted for any reason. A valid application is an application that is completed in full and submitted before the deadline following the instructions below. Any questions of the following may be directed to scholarships@vccitaly.org.

1. VCC High School Senior Scholarship Applications (this document) may be downloaded and printed from the VCC website at <http://www.vccitaly.org/>
2. Applicants must complete the VCC Scholarship Application packet in its entirety and **sign it**. The essay portion must be typed and double spaced.
3. Request reference letters from two references. (References must be professional, academic non-personal references. References from fellow students or family members will not be accepted.) Collect the hard copies of your references to scan into your application package. *Please note that letters of reference must avoid use of the applicant's name to ensure anonymity of applicants during the grading process.*
4. Obtain GPA, SAT and ACT scores, alongside transcripts from the Vicenza High School Guidance Office to include in your application packet (Section 8, Pg. 8 of this packet).
5. Collect your attachments, including your letters of reference, transcripts, proof of volunteer hours and proof of enrollment.
6. Ensure your application form is complete and signed. Please ensure both you and your parent/sponsor have signed the application and that you have completed and compiled all the documents required under section D of this application form.
7. Scan this application form with your two reference letters, proof of enrollment and/or transcripts, and proof of volunteer hours into ONE document. Upload via the Google Docs portal or email a hard copy to our VCC scholarship chair.
8. The application must be submitted no later than **April 15th, 2023**. Applications received after this date will not be accepted for any reason.

C. APPLICATION CHECKLIST

Please use this application checklist to ensure you have submitted a valid application. Any applications received that do not include each of the following will be considered incomplete and will not be accepted for any reason. Please scan the following into one document:

1. Completed Application Form (this document) including 500-1000 Word Essay.
2. GPA, SAT and ACT scores completed.
3. Transcripts from the Vicenza High School Guidance Office.
4. Two signed letters of reference.
5. Proof of 10 volunteer hours in the Vicenza Military Community.

D. NOTIFICATION OF OUTCOME

1. Applicants will be notified at the VHS End of Year Awards Banquet in May if awarded a scholarship.
2. The committee will not telephone applicants regarding the status of an application. Applicants may email scholarships@vccitaly.org to inquire about the status of the application.
3. Scholarship monies will be paid to the University or College Finance Office when the student provides the address of the office or paid directly to the student upon supplying an itemized receipt/invoice of items paid for during the awarded semester of education related expenses (as defined in IRS form 8917).